



Gort Community School

POBALSCOIL GHORT INSE GUAIRE, GORT, COUNTY GALWAY. H91C9K1

Principal: Brian Crossan M. Tech, B. Tech(Ed), G.Dip(Ed)

Deputy-Principal: Margaret Linnane M.Ed, B.A, H.Dip, S.D.P.I

Deputy-Principal: Sharon Connolly M.A., B.Sc., P.D.S.L., H.Dip.

Deputy-Principal: Éamonn Veale B.Sc., H.Dip(Ed), P.D.S.E.N.

Web: www.gortcs.com

Email: info@gortcs.com

Tel: (091) 632163

Fax: (091) 631020

Vacancy for Part-Time School Caretaker

Gort Community School is seeking an enthusiastic, hard-working School Caretaker. The position is for 20 hours per week.

Application letter, CV along with two written references to be forwarded by email only to info@gortcs.com

Closing date for applications: 4pm Friday 3rd May 2024

The following (although not exhaustive) are necessary requirements, skills and qualities for the suitable candidate:

- Competent, hardworking, reliable, enthusiastic
- Ability to act on own initiative & identify tasks/duties that need to be carried out
- Willingness to take care of the school premises & contents (furniture, equipment, plumbing, fittings etc)
- Responsibility for the maintenance of the school grounds
- Custodian of the keys for all rooms, responsible for opening & closing school
- A clear understanding of Health & Safety procedures
- Keep the Principal informed of maintenance matters
- Exercise economy in the use of fuel & light throughout the building
- Note and arrange the receipt of stores and other materials for general use, & for the transfer of stores, equipment & similar materials
- To plan, record & update work weekly
- A high level of confidentiality and discretion is required

Previous School Caretaker experience is desirable but not essential.

A Panel of suitable applicants may be set up to fill vacancies that arise within this school year.

Canvassing will disqualify.

The position is subject to a 6-month probationary period and satisfactory Garda Vetting. The successful candidate will be required to undertake TUSLA child protection training.